



Chino Hills • Diamond Bar • Industry

**TRES HERMANOS CONSERVATION AUTHORITY
BOARD OF DIRECTORS REGULAR MEETING**

**WEDNESDAY, JULY 9, 2025, AGENDA
6:00 P.M.**

**CITY OF INDUSTRY - COUNCIL CHAMBERS
15651 MAYOR DAVE WAY
CITY OF INDUSTRY, CALIFORNIA**

**BOARD DIRECTORS
CHAIR, CORY MOSS
VICE-CHAIR, ANDREW CHOU
DIRECTOR, STAN LIU
DIRECTOR, STEVE MARCUCCI
DIRECTOR, RAY MARQUEZ
DIRECTOR, MARK RADECKI
DIRECTOR, PETER ROGERS**

This agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda unless the Board of Directors makes a determination that an emergency exists or that a need to take immediate action on the item came to the attention of the City subsequent to the posting of the agenda. The Secretary of the Board has on file copies of written documentation relating to each item of business on this Agenda available for public inspection in the Office of the City of Industry City Clerk, in the public binder located at the entrance to the Council Chambers while the meeting is in session, and on the Authority's website at www.treshermanos.org. Materials related to an item on this Agenda submitted to the Directors after distribution of the agenda packet are available for public inspection in the Office of the City of Industry, 15625 Mayor Dave Way, City of Industry, CA during normal business hours.

Speaker Cards - Those persons wishing to address the Directors on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Authority Secretary a "Request to Speak" card available at the entrance to the City Council Chambers. In accordance with the Public Records Act, any information you provide on this form is available to the public. **You are not required to provide personal information in order to speak, except to the extent necessary for the Secretary of the Board to call upon you.** Comments will be limited to five minutes per speaker.

Emails and documents submitted will be considered a public document subject to posting on the City's website and are subject to the Public Records Act.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in the Board meeting, please contact the Authority Secretary, (626) 333-2211, at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements. [Click here](#) to view the Reasonable Accommodations Policy for The Tres Hermanos Conservation Authority Brown Act Meetings or contact the City Clerk's office to obtain a copy.

PLEASE SILENCE ALL ELECTRONIC DEVICES WHILE BOARD IS IN SESSION. Thank you.

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

PUBLIC COMMENTS: At this time members of the public may address the Authority regarding any items within the subject matter jurisdiction of the Authority provided NO action or discussion may be taken on any item not appearing on the agenda, except the Authority may BRIEFLY respond to statements made or questions posed.

CONSENT CALENDAR

1. Approve as submitted the minutes for the June 4, 2025 special meeting
2. Receive and file Payment Register for month of May 2025
3. Receive and file Treasurer's Report for month ended May 31, 2025

OLD BUSINESS:

There is none.

NEW BUSINESS:

There is none.

AUTHORITY DIRECTOR COMMENTS:

ADJOURNMENT: The next regular Tres Hermanos Conservation Authority meeting will be Wednesday, September 10, 2025, at 6:00 p.m.

TRES HERMANOS CONSERVATION AUTHORITY

CONSENT CALENDAR

ITEM 1

TRES HERMANOS CONSERVATION AUTHORITY
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
JUNE 4, 2025
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CALL TO ORDER/ROLL CALL

The Special Meeting of the Tres Hermanos Conservation Authority was called to order by Chair Cory Moss at 6:00 p.m., in the City of Industry Council Chambers.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Chair Cory Moss.

ROLL CALL

Directors in attendance: Cory Moss, Chair
Andrew Chou, Vice Chair
Steve Marcucci, Director
Ray Marquez, Director
Mark Radecki, Director

Absent: Stan Liu, Director
Peter Rogers, Director

Staff in attendance: Joshua Nelson, Executive Director
Dan Fox, Deputy Executive Director
Benjamin Montgomery, Administrative Director
Tracy Egoscue, General Counsel
Julie Gutierrez-Robles, Authority Secretary

PUBLIC COMMENTS

There were none.

CONSENT CALENDAR

APPROVE AS SUBMITTED THE MINUTES FOR MARCH 26, 2025 SPECIAL MEETING

**RECEIVE AND FILE PAYMENT REGISTERS FOR MONTHS ENDED FEBRUARY 2025,
MARCH 2025 AND APRIL 2025**

**RECEIVE AND FILE TREASURER'S REPORTS FOR MONTHS ENDED FEBRUARY 2025,
MARCH 2025 AND APRIL 2025**

TRES HERMANOS CONSERVATION AUTHORITY
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
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MOTION BY DIRECTOR RADECKI, AND SECOND BY VICE CHAIR CHOU TO APPROVE THE CONSENT CALENDAR. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES	DIRECTORS :	MARCUCCI, MARQUEZ, RADECKI, VC/CHOU, C/MOSS
NOES:	DIRECTORS:	NONE
ABSENT	DIRECTORS:	LIU, ROGERS
ABSTAIN	DIRECTORS:	NONE

OLD BUSINESS:

There was none.

NEW BUSINESS:

There was none.

AUTHORITY DIRECTOR COMMENTS:

Executive Director Josh Nelson stated that there will be another tour of the Tres Hermanos Ranch in September. Also, a controlled burn at Tonner Canyon is scheduled for tomorrow and Friday. It will be controlled by Los Angeles County.

ADJOURNMENT

There being no further business, the Tres Hermanos Conservation Authority adjourned at 6:03 p.m.

CORY MOSS
CHAIR

JULIE GUTIERREZ-ROBLES
AUTHORITY SECRETARY

TRES HERMANOS CONSERVATION AUTHORITY

CONSENT CALENDAR

ITEM 2



Chino Hills · Diamond Bar · Industry

Date: July 09, 2025
To: Chair and Board of Directors
From: Josh Nelson, Executive Director
Subject: Payment Register

Recommendation:
Receive and file the payment register for May 2025.

Background/Analysis:

Pursuant to the Amended and Restated Tres Hermanos Conservation Authority Joint Powers Agreement Section 5.2 Disbursements, the warrants and wire transfers of the Authority should be periodically reviewed by the Board. Attached for your review is the payment register for May 2025. These payments may include the following types: automatic clearing house (ACH), electronic funds transfer (EFT), and paper check. ACH payments have a five-digit number starting with a "2", EFT payments have a five-digit number starting with a "1", and paper checks have a four-digit number.

Recommended By:

Christa Buhagiar
Treasurer

Attachments Payment Register - May 2025

Tres Hermanos Conservation Authority

Payment Register From 5/1/2025 to 5/31/2025

#	DATE	VENDOR NAME	CONTRACT/ PO#	DESCRIPTION	RETENTION	INVOICE AMT
5329	5/7/2025	CITY OF INDUSTRY	THCA21-005	LACNTY/WEEDS/JAN25		\$40,990.04
TOTAL						\$40,990.04
10090	5/21/2025	C & C ENGINEERING, INC.	THCA20-002	CNC/FIELDMGMT/APR25		\$2,962.50
TOTAL						\$2,962.50
10091	5/21/2025	CITY OF CHINO HILLS		CH/STAFF TIME/MAR25		\$161.15
TOTAL						\$161.15
10092	5/21/2025	EGOSCUE LAW GROUP, INC.	THCA19-004	EGOSCUE/LEGAL/APR25		\$175.00
TOTAL						\$175.00
10093	5/21/2025	INDUSTRY SECURITY SERVICES, INC	THCA24-003	INDSTY/SECURITY SRVCS/APR25		\$3,930.14
TOTAL						\$3,930.14
10094	5/21/2025	JANUS PEST MANAGEMENT, INC.	THCA22-006	JANUS/PEST/MAR25		\$75.00
	5/21/2025	JANUS PEST MANAGEMENT, INC.	THCA22-006	JANUS/PEST/APR25		\$75.00
TOTAL						\$150.00
10095	5/28/2025	CITY OF CHINO HILLS		CH WATER 04.14.25-05.14.25		\$221.10
TOTAL						\$221.10
10096	5/28/2025	DIAMOND ENVIRONMENTAL SERVICES	THCA24-007	DIAMOND RESTROOM 05.19.25-06.15.25		\$104.05
TOTAL						\$104.05
TOTAL						\$48,693.98

Note: The payments above may include the following types: automatic clearing house (ACH), electronic funds transfer (EFT), and paper check. ACH payments have a five-digit number starting with a "2", EFT payments have a five-digit number starting with a "1", and paper checks have a four-digit number.

TRES HERMANOS CONSERVATION AUTHORITY

CONSENT CALENDAR

ITEM 3



Chino Hills · Diamond Bar · Industry

Date: July 09, 2025
To: Chair and Board of Directors
From: Josh Nelson, Executive Director
Subject: Treasurer's Report

Recommendation:

Receive and file the Treasurer's Report for the month ended May 31, 2025.

Background/Analysis:

Pursuant to the Amended and Restated Tres Hermanos Conservation Authority Joint Powers Agreement Section 5.3 Accounts, the Treasurer must verify and report in writing, at least quarterly, the amount of money held for the Authority and the amount of interest earnings, revenues, and expenditures since the last report. Attached for your information is the Treasurer's Report for the month ended May 31, 2025.

Recommended By:

Christa Buhagiar
Treasurer

Attachments Treasurer's Report - May 2025

**Tres Hermanos Conservation Authority
Treasurer's Report
For the Month Ended May 31, 2025**

Description	Cost Value	Market Value	Interest/ Book Yield	Maturity Date	% of Portfolio
Cash and Cash Equivalents					
Citizens Business Bank - Premium Money Market LAIF Account	\$ 34,567	\$ 34,567	0.02%	n/a	11.88%
	256,084	256,301	4.27%	n/a	88.12%
Total Investment Portfolio	\$ 290,651	\$ 290,868			100.00%

Blended Yield of Cash and Investments	3.76%
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Benchmarks:	
LAIF	4.27%
6mo U.S. Treasury	4.36%
2yr U.S. Treasury	3.89%
5yr U.S. Treasury	3.96%

I hereby certify that the investments are in compliance with the investment policy adopted by the the Board of Directors. The investment portfolio provides sufficient funds to meet the budgeted expenditures over the next six months. This report meets the requirements of Government Code Section 53646.



Christina Buhagiar
Treasurer

Tres Hermanos Conservation Authority
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Month Ended May 31, 2025

	Budget 2024/25	May 2025	Fiscal Year To Date 2024/25	% of Budget Used
Revenues:				
Interest Income	\$ -	\$ 1	\$ 14,114	-
Fair Market Value Adjustment	-	-	880	-
Rental Income	15,312	1,103	15,390	101%
Reimbursements	4,164	229	3,571	86%
Contributions from Member Agencies	286,419	-	273,250	95%
Total Revenues	305,895	1,333	307,205	100%
Expenditures:				
Contractual Services	256,950	44,207	189,494	74%
Bank Charges	300	-	(7)	-2%
Audit Services	2,124	-	2,120	100%
Legal Services	7,601	175	2,100	28%
Security Services	53,835	3,930	39,893	74%
Professional Services	15,000	161	3,094	21%
Liability Insurance	21,630	-	22,466	104%
Office Supplies	1,347	-	1,425	106%
Water	3,690	221	3,055	83%
Permits & Fees	7,143	-	6,599	92%
Total Expenditures	369,620	48,694	270,239	73%
Excess of Revenues Over/(Under) Expenditures	\$ (63,725)	\$ (47,361)	\$ 36,966	
Fund Balances:				
Beginning of Fiscal Year			\$ 248,406	
Excess of Revenues Over/(Under) Expenditures			36,966	
As of May 31, 2025			\$ 285,372	A
Fund Balances by City:				
Chino Hills			\$ 95,124	
Diamond Bar			95,124	
Industry			95,124	
Total Fund Balances by City			\$ 285,372	

A The ending fund balance in the amount of \$285,372 differs from the bank balance of \$290,651. The (\$5,279) difference is the net of \$2,995 in accounts receivable and (\$8,274) in outstanding checks.